

# Working with the Start Page

sesame®



This area allows quick access to enter or edit a client, open new business records and review outstanding tasks

**My Tasks** – Displays the 5 most recent outstanding tasks which provides access to the Diary menu where individual tasks can be opened.

**Support** – Displays contact details where further support is available.

**News** – Information will be provided by Sesame on any aspects of the Key system e.g. System updates, new functionality

**Last Accessed Clients** - Displays the 5 most recently accessed clients for easy navigation to their details.

**Links** – provides links to the Sesame Key Website and Mortgage Brain Quick Quote facility

Use this area to navigate to all parts of the system. The plus signs can be clicked to open up additional subsections. The actual content will depend on the individual user's permissions as set up by the System Administrator User